



The Calgary Bridge Foundation for Youth provides a welcoming and inclusive environment for immigrant and refugee youth and their families by enriching them with the appropriate information, knowledge and experience as they build a life in Canada. The Functional English Conversation Classes (FECC) is targeted at newcomers and refugees with limited English language skills during the early transitional period of their life in Canada. Its aim is to provide a sense of community, an introduction to Canada and Calgary, and to provide functional English language skills with a focus on listening and speaking.

Under the direction of the In-School Settlement Program Supervisor and FECC Teacher, ELL Tutor Volunteers will be responsible for assisting the FECC Teacher and students in the classroom. Volunteers will work to support instruction on an individual or small group basis to reinforce the curriculum.

Job Title:	ELL Tutor Volunteer
Purpose:	As an ELL Tutor Volunteer, you will have the opportunity to make a difference in the lives of immigrants and refugees with limited English language skills. This is your chance to help new comers improve their English language proficiency, and feel like they belong when they transition into a new place. You can achieve this by bringing your unique skills and personality traits to our diverse team. We encourage you to be enthusiastic, be accountable, respect diversity, and lead by example.
Duties & Responsibilities:	<ul style="list-style-type: none"> ▪ Follow curriculum guidelines, yet make necessary adjustments to suit learners' levels and needs ▪ Support lessons and activities to meet the needs of the learners ▪ Provide a supportive and positive learning environment
Time Requirement:	Minimum of 3 months' time commitment Volunteers are required to work at least one weekly shift of 2 hours.
Program Location, Date and Time:	Program Start Date: middle of October 2017 Program End Date: ongoing Program Location: South Location: Suite 208, 5920 Macleod Trail SW Calgary <ul style="list-style-type: none"> • Mondays and Thursdays 10:00 am to 12:00 pm • Mondays and Thursdays 1:30 pm to 3:30 pm North Location: 100 Voices, the Genesis Centre- 7555 Falconridge Blvd NE <ul style="list-style-type: none"> • Wednesdays 5:00 to 7:00 pm • Fridays 1:30 to 3:30 pm
Skills & Qualifications:	<ul style="list-style-type: none"> ▪ Comfortable in teaching English to newcomers and refugees with limited English language skills ▪ Must be outgoing; able to approach learners to initiate conversation and relationship ▪ Must be sensitive to cultural differences ▪ Must be 18 years old or older



Orientation and Training:	Mandatory CBFY volunteer orientation and other training as required by the specific program
Supervision/ Staff Support:	ELL Tutor Volunteers are under the direct supervision of In-School Settlement Program Supervisor and FECC Teacher but can also expect to interact regularly with, and be held accountable by the respective Program Manager.
Benefits:	<p>There are many benefits to volunteering for The Calgary Bridge Foundation for Youth. Here are just a few:</p> <ul style="list-style-type: none"> ▪ Learn new skills and gain experience ▪ Learn about other cultures and share your own ▪ Make a tangible, measurable difference each and every day ▪ Receive a reference letter after the completion of minimum time commitment. ▪ Work alongside an exceptional team of people ▪ Meet people and expand your network ▪ Give back to the community