

Homework Club Tutor Assistant

If you are interested in volunteering with the Afterschool Program, please fill out your application on our [Better Impact](#) page.

Job Title:	Homework Club Tutor Assistant
Purpose:	As a Tutor Assistant for the Homework Club, you will have the opportunity to make a difference in the lives of immigrant and refugee youth (Grades 1 – 9) by providing homework help and academic support in all subjects. We look for energized, driven, and approachable volunteers who can support the youth while serving as a positive role model that students can look up to. The homework club is offered in selected public libraries and housing units.
Duties & Responsibilities:	<ol style="list-style-type: none"> 1. Tutor students (Grades 1 – 9) in Math, Sciences, Social Studies and English/ Language Arts 2. Facilitate English conversation, writing, and reading development among immigrant and refugee youth 3. Assist, prepare, and participate in activities with youth and staff, in the classroom, field trips, and community events 4. Ensure the well-being of all participants by creating and maintaining a safe learning environment 5. Ensure all program participants are treated with respect and integrity 6. Be a positive role model by showcasing leadership skills and building relationships with students 7. Attend training, as required
Time Requirement:	Volunteers are required to work to at least one weekly shift of 2.5 to 3 hours (between 2 pm to 6 pm) for the entire Fall and/or Winter-Spring term <ul style="list-style-type: none"> ▪ Fall Term: Early October to mid-December (11 weeks) ▪ Winter-Spring Term: Late January to end of May (16 weeks)
Program Location	Programs run in the libraries, schools and housing complexes throughout the city. Please look at the following line for program location and schedule: Afterschool Program Schedule
Skills & Qualifications:	<ul style="list-style-type: none"> ▪ Must be comfortable to work in a diverse and multicultural setting ▪ Must be empathetic, organized, and patient when interacting with immigrant and refugee high school youth ▪ Must be comfortable in tutoring two or more of the following subjects: Mathematics, Calculus, Physics, Chemistry, Biology, Social Studies, and English ▪ Must be responsible to getting to and from their volunteer location on their own and on time ▪ Must be 18 years old or older
Orientation and Training	<ul style="list-style-type: none"> ▪ Mandatory General Volunteer Orientation ▪ Mandatory Afterschool Program Training
Supervision/ Staff Support:	Homework Club Tutor Assistants are under the direct supervision of Afterschool Program Coordinators.
Benefits	There are many benefits to volunteering with the Afterschool Program at The Calgary Bridge Foundation for Youth. Here are just a few: <ul style="list-style-type: none"> ▪ Learn about other cultures and share your own ▪ Make a tangible, measurable difference each and every day ▪ Gain valuable professional and life experience

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| | <ul style="list-style-type: none">▪ Receive a reference letter after one term of consistent volunteer service▪ Work alongside an exceptional team of people▪ Give back to the community▪ Chance to be nominated as CBFY volunteer of the year award |
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