

NxtGen (Jr. High) Program Assistant

If you are interested in volunteering with the Afterschool Program, please fill out your application on our [Better Impact](#) page.

Job Title:	NxtGen (Jr. High) Program Assistant
Purpose:	As a Youth Program Assistant for NxtGen Junior High, you will have the opportunity to make a difference in the lives of immigrant and refugee youth (Grades 7 – 9). We look for energized, driven, and approachable volunteers who can support the youth while serving as a positive role model that students can look up to. You can achieve this by bringing your unique skills and personality traits to our diverse team. We encourage you to be enthusiastic, be accountable, and lead by example.
Duties & Responsibilities:	<ol style="list-style-type: none"> 1. Build relationships with students and be a resource of support and guidance 2. Ensure all program participants are treated with respect and integrity 3. Assist, prepare, and participate in activities with youth and staff, in the classroom, field trips, and community events 4. Ensure the well-being of all participants by creating and maintaining a safe learning environment 5. Be a positive role model by showcasing leadership skills and building relationships with students 6. Attend training, as required
Time Requirement :	Volunteers are required to work to at least one weekly shift of 2.5 to 3 hours (between 2 pm to 6 pm) for the entire Fall and/or Winter-Spring term <ul style="list-style-type: none"> • Fall Term: Early October to mid-December (11 weeks) • Winter-Spring Term: Late January to end of May (16 weeks)
Program Location	Programs run in the libraries, schools and housing complexes throughout the city. Please look at the following line for program location and schedule: Afterschool Program Schedule
Skills & Qualifications:	<ul style="list-style-type: none"> • Must be creative, energetic, responsible, enthusiastic when interacting with teenage youth • Must be comfortable to work in a diverse and multicultural setting • Must be responsible to getting to and from their volunteer location on their own and

	<ul style="list-style-type: none"> • Must be 18 years old or older • Must be comfortable working with junior high youth
Orientation and Training:	<ul style="list-style-type: none"> • Mandatory General Volunteer Orientation • Mandatory Afterschool Program Training
Supervision/ Staff Support:	NxtGen (Jr. High) Program Assistants are under the direct supervision of Afterschool Program Coordinators.
Benefits:	<p>There are many benefits to volunteering with the Afterschool Program at The Calgary Bridge Foundation for Youth. Here are just a few:</p> <ul style="list-style-type: none"> • Learn about other cultures and share your own • Make a tangible, measurable difference each and every day • Gain valuable professional and life experience • Receive a reference letter after one term of consistent volunteer service • Work alongside an exceptional team of people • Give back to the community • Chance to be nominated as CBFY volunteer of the year awardee